## Account Management

**Manage Accounts** 

### **Manage Accounts**

Before purchasing and using Alibaba Cloud products and services, you must have an Alibaba Cloud account and then configure the account.

#### **Procedure**

- 1. Go to Alibaba Cloud website.
- 2. At the upper-right corner of the page, click Free Account.
- 3. Enter the following information on the account creation page.
  - i. Select the country.

**Note**: The country you select must match with the country in which your mobile phone and credit card registered. The country cannot be changed once registered.

- ii. Enter an email ID, which is used to log on and receive notifications.
- iii. Enter and confirm your password.
- iv. Read the related agreement, policy, and terms, check the checkbox if you accept the terms.
- v. Click **Confirm** to submit your information.
- vi. Enter the verification code and click **Confirm** again. You will be directed to the **Verification** page.

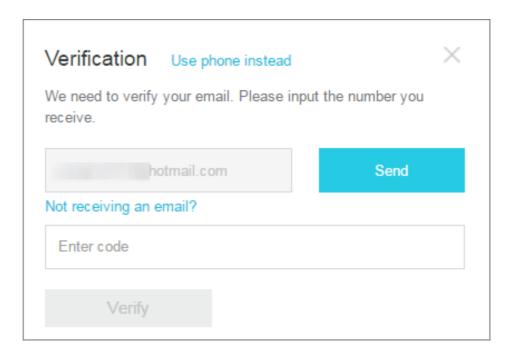
Verify.

You can verify for the account in two methods:

Use email. By default, this option is selected.

a. Click **Send** to send a verification code to your registered email ID.

Enter the verification code in the box, and then click **Verify**.



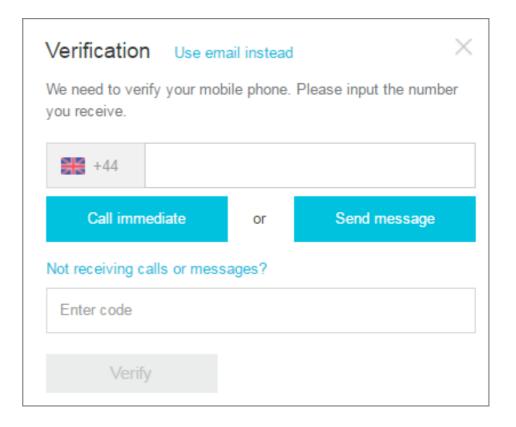
Use phone.

Click **Use phone instead** to change the verification method.

Enter your phone number, and click **Call immediate** or **Send message** to receive the verification code.

Enter the verification code in the box, and then click Verify.

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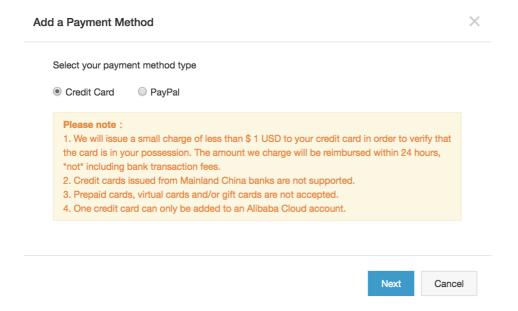
**Note**: If you choose the email verification method, you have to use the phone verification method to complete the second verification while configuring your account, and vice versa.

#### **Next step**

Add a payment method.

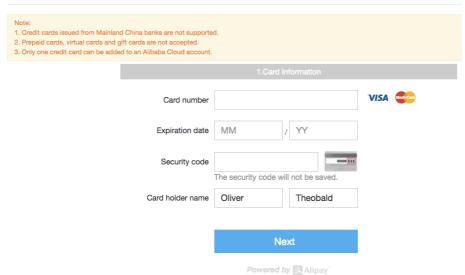
Once an Alibaba Cloud account is created, the system directs you to add a payment method.

You can select a payment method from Credit Card and PayPal.



#### Register with credit cards

1. Enter your credit card number, expiration date, security code, and name as the information appears on the card and click **Next**.



After the

information is submitted, the system issues an authorization hold of USD 1 and a microcharge to your credit card which can be any amount less than USD 1. The amount of both the authorization hold and the micro-charge will be refunded back to your card within 24

Please find the most recent A	dit card verification as following: libaba Cloud transaction on your credit card git code in the transaction description to com	
Code:	Amount: \$	
Sample summary of financial	activity from your card issuer:	
Transaction Date	Descriptions	Amount
1/1/2016	INTL123456*ALIYUN.COM	\$0.12
Check your online credit ca	ard statement and find the most recent Alibab	
charge was made on 2017/5/ reimbursed to your card withi 2. You can find a 6-digit code please enter either the amour	12, the amount is less than \$1USD. And it was 124 hours. To no your statement's desciprtion as indicated at or code and click OK to complete verifications or code and click OK to complete verifications.	d in the above picture on.

Verify your credit card by entering the transaction code or the transaction amount.

If you choose **Transaction Code**, retrieve the 6-digit Alibaba Cloud transaction record found on your credit card statement in the transaction description. Enter this 6-digit code and click **OK**.

If you choose **Transaction Amount**, search for the Alibaba Cloud transaction amount on your credit card statement and enter that transaction amount and click **OK**.

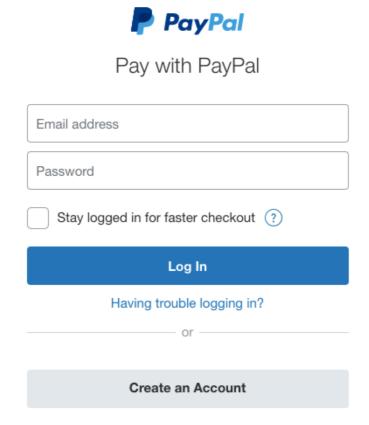
Note: You may have to wait for more than 24 hours to receive your credit card statement.

You can now start your free trial or buy Alibaba Cloud products and services.

#### Register with PayPal

# Enter your PayPal payment info Choosing 'Add' will redirect you to PayPal.com to sign up for a Billing Agreement with Alibaba Cloud. This Billing Agreement will allow Alibaba Cloud to charge you for your purchases directly from your PayPal account. Add Cancel

- 1. Click Add, and the system directs you to the PayPal.com website.
- 2. Log on to your PayPal account and add PayPal as your Alibaba Cloud payment method.



You can now start your free trial or buy Alibaba Cloud products and services.

You can delete your Alibaba Cloud account if you no longer use it. Once your account is deleted, you will be automatically logged out. You can register again with the same email ID even after you delete your account.

#### **Prerequisites**

Before deleting your account, make sure that:

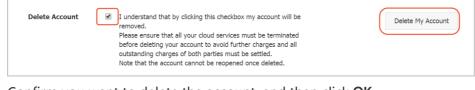
You have a data back-up and all your resources are released.

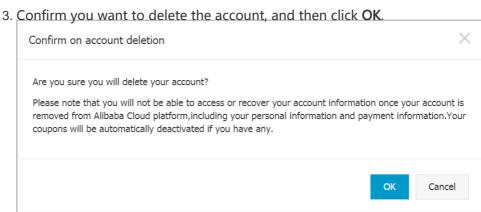
All your cloud resources, including Subscription and Pay-As-You-Go products are terminated and released.

You do not have any outstanding charges on your account.

#### **Operation procedures**

- 1. Go to the Security Settings of your Alibaba Cloud account.
- 2. On the **Security Settings** page, check the disclaimer checkbox in the **Delete Account** area, and click **Delete My Account**.





The system will check whether or not all your products are terminated and all the charges are settled.

If all the checks pass, your account will be deleted in a few seconds.

If there are any Subscription products in use, you need to disable the auto-renewal functions (if any) on the console and wait until the subscription period gets over. Then you can delete your account on the console.

If there are any Pay-As-You-Go products in use, you will be charged within 48 hours. Your account will be deleted once all the outstanding charges are paid.