Billing Management Guidebook

Bank Card or PayPal Customer

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Bank Card or PayPal Customer

How to review Month-to-Date consumption?

Go to Account Overview as shown in the example below. In this scenario, the account has consumed USD 3.39 for the current month-to-date.

εЭ	Home						a	Message ⁸	Billing Management	More	English	0
	Billing Management	Account Overview										Î
■ ♥ & * * *	Account Overview Spending Summary Bills Orders Contract Manage Usage Records	Spend Overview (Month-to-Date)		USD 3.393 3.000	0.000 2018-08	0.000	0.000 2018-10	0.000 2018-11	Monthly 1.630 2018-12	Spend Ale 3.393 2019-0	et:ON Setting :	5
₫ ●	Renewal Payment Methods • Resource Packages Coupons Refer a Friend Voucher Management	Payment Payment for This Month O O USD Deventical Invoice >	Unpaid Amount 0.00 usD Details >			Defaut Paymen frhtestint@sina PayPe Manage Payme	nt Method .com al nt Method >					Contest Us
		Data Transfer Plan Trafic Package ID	Applit	able To			Remaining		Expired On		Detail	s

Alibaba Cloud will charge the Pay-As-You-Go fee when it has reached a predetermined threshold. In this scenario, USD 3.39 is below the predetermined threshold, therefore the fee has not been charged. As a result, the Payment for This Month remains USD 00.00.

Additionally, your account is not overdue, therefore the Unpaid Amount is shown as USD 00.00.

How to review monthly consumption?

Go to the **Spending Summary** as shown below. You can see that the account has consumed USD 3.39 in the current month.

Θ	Home					م	Message ⁸ Billing Ma	inagement More	English 🧯	0
	Billing Management	Spending Summary								^
•	Account Overview	Spend Overview								1
କ ୧	Spending Summary	Month(Updated on: 2019-	01-16 19:00:00)			Server Load		 Hong Kong 		1
× .↔ ⊕ .∞	Instance Spend Detal Bills Orders Contract Manage Usage Records III Renewal	Total Spend 3.393 USD Spend Details	V	1 Ser	00.0% er Load Batancer	(100.0% Hong Kong			
	Payment Methods	Spend by Billing Method								e e
	Resource Packages	Billing Method	Original Cost	Discount	Coupon	Round Down Discount	Pretax Cost	Tax	Total	tact Us
	Refer a Friend	Subscription	0.000 USD	0.000 USD	0.000 USD	0.000 USD	0.000 USD	0.000 USD	0.000 USD	1
	Voucher Management	Pay-As-You-Go	3.393 USD	0.000 USD	0.000 USD	0.000 USD	3.393 USD	0.000 USD	3.393 USD	
		Total Spend	3.393 USD	0.000 USD	0.000 USD	0.000 USD	3.393 USD	0.000 USD	3.393 USD	
		Spend by Product Name								Ŧ

You can also select a specific month and review the expenditure for that specific time period as shown in the example below. On this page, you can review the total monthly expenditure and the detailed spending breakdown by billing method and by product.

Θ	Home						Q Met	sage [®] Billing Man	agement More	English 🙆
	Billing Management	Spend Overview								
≣ ♥ 4	Account Overview Spending Summary	Month(Updated on: 201 2019-01 Total Spend	9-01-16 19:00:00) ¥			 Server Loa 	d		 Hong Kong 	
o X	Spending Summary	3.402 USD Spend Details		S	rver Load Balancer		100 Hor	J.U% ^{yg Kong}		
	Bills Orders									
8 •	Contract Manage Usage Records	Spend by Billing Metho	4							
	Renewal	Billing Method	Original Cost	Discount	Coupon		Round Down Discount	Pretax Cost	Tax	Total
	Payment Methods	Subscription	0.000 USD	0.000 USD	0.000 USD		0.000 USD	0.000 USD	0.000 USD	0.000 USD
	 Resource Packages 	Pay-As-You-Go	3.402 USD	0.000 USD	0.000 USD		0.000 USD	3.402 USD	0.000 USD	3.402 USD
	Coupons	Total Spend	3.402 USD	0.000 USD	0.000 USD		0.000 USD	3.402 USD	0.000 USD	3.402 USD
	Refer a Friend									
	Voucher Management	Spend by Product Name	•							
		Product Name	Billing Method	Original Cost	Discount	Coupon	Round Down Discount	Pretax Cost	Tax	Total
		Server Load Balancer	Pay-As-You-Go	3.402 USD	0.000 USD	0.000 USD	0.000 USD	3.402 USD	0.000 USD	3.402 USD

What is Round Down Discount?

On the Spending Summary page, there is a column named Round Down Discount.

For Pay-As-You-Go services, the system records the original cost, discounts, and coupons to 3 decimal places. However, when Alibaba Cloud calculates and charges the final fee, it will be rounded down to 2 decimal places. As a result, the system automatically gives the customer an extra fee reduction known as a Round Down Discount.

How to download an invoice?

The invoice type for Alibaba Cloud Non-Credit Customers is a **Real-time Invoice**. Your invoice is generated immediately after you pay the Subscription order or the Pay-As-You-Go bill.

You can go to the Bills page to see all paid bills including paid Pay-As-You-Go bills. To download invoice information, click the **Invoice** button.

60	Home		Q Messag 8 Billing Management More English 🙆
	Billing Management	Bill Details	
	Account Overview Spending Summary	Paid Unpaid To be Billed Refund	
4) (2)	Spending Summary Instance Spend Detai	Month(Updated on:2019.01-18 19:00:00) Billing Method 2018-12	
×	Bills	Paid Bills on: 2018-12 Billing Method:	Pretax Cost: USD 1.63 Tac: USD 0
⊕ 	Contract Manage	Paid on (UTC+8) Billing No Billing Method Product Name	Iotal USD 163 Pretax Cost Tax Exchange Rate Total Action
•	Usage Records	2019-01-14 11-110-26 201812000011/0185 (H3y-48-160-56 -	1 650 USD U 000 USD — 1 650 USD Invoice Lettail
	Payment Methods Resource Packages 		
	Coupons Refer a Friend		
	Voucher Management		

How to see the billing details?

You can also click the **Details** button to see the Subscription order detail or the Pay-As-You-Go billing details.

An example of a Pay-As-You-Go bill is as follows:

ω	Home					Q Message ⁸	Billing Management	More English 🙆
	Billing Management	Paid Bill 201812000017	0185 Back					
-	Account Overview	Summary						
ආ	 Spending Summary 	Created On: 2019-0	1-01 08:43:47			Pretax Cost	t	1.630 USD
0	Spending Summary	Paid on : 2019-0 Billing Number: 201812	1-14 17:10:26 20000170185			Tax:		0.000 USD
×	Instance Spend Detai	Month: 2018-1	2			Total:		1.630 USD
4	Bills	Details (USD)						
⊕	Orders	Billing Detail Number	Product Name	Region	Original Cost	Discount	Coupon	Pretax Cost
Ċ	Contract Manage	2018120001911650	Server Load Balancer	Hong Kong	0.000 USD	0.000 USD	0.000 USD	0.000 USD
•	Usage Records -	2018120001911649	Server Load Balancer	Hong Kong	1.638 USD	0.000 USD	0.000 USD	1.630 USD
	Payment Methods							
	Resource Packages							Oont
	Coupons							a c
	Refer a Friend							
	Voucher Management							

Click the Billing Detail Number and you can review the consumption billing details.

•	Home			¢	२ Message [®]	Billing Management	More En	glish	0
	Billing Management	Order No : 2018120001911649 Back							
≡ ⊽	Account Overview	Summary							
ക	Spending Summary	Product : Server Load Balancer		Order No : 2018120001911649					
0	Instance Spend Detai	Billing Period : 2018-12		Billing Method : Quantity					
×	Bills	Details(Note: Beijing Time (UTC + 8) is applied for the billing details.)							
н Ө	Orders	Hong Kong				Total : 1.630 USD T	ax : 0.000 U	SD ^	
ð.	Contract Manage	Instance ID : Ib-3nscncob34ebxydx4x4h				s	ubtotal : 1.638 U	SD 🔨	
•	Usage Records	2018-12-31 23:00:00-2019-01-01 00:00:00	Public network downstream traffic	0.000GB		Amount	Payable : 0.000	000	
	Payment Methods	2018-12-31 23:00:00-2019-01-01:00:00:00	Amount of instance lease	1Piece - hour		Amount	Payable : 0.009	000	
	 Resource Packages 	2018-12-31 22:00:00-2018-12-31 23:00:00	Amount of instance lease	1Piece - hour		Amount	Payable : 0.009	000	
	Coupons	2018-12-31 22:00.00-2018-12-31 23:00:00	Public network downstream traffic	0.000GB		Amount	Payable : 0.000	300	
	Refer a Friend	2018-12-31 21:00:00-2018-12-31 22:00:00	Amount of instance lease	1Piece - hour		Amount	Payable : 0.009	300	
	Voucher Management	2018-12-31 21:00:00-2018-12-31 22:00:00	Public network downstream traffic	0.000GB		Amount	Payable : 0.000	300	
		2018-12-31 20:00:00-2018-12-31 21:00:00	Public network downstream traffic	0.000GB		Amount	Payable : 0.000	100	
		2018-12-31 20:00:00-2018-12-31 21:00:00	Amount of instance lease	1Piece - hour		Amount	Payable : 0.009	100	

How to review instance spending details?

Go to **Spending Summary** -> **Instance Spending Details** as shown below. You can review the detailed spending of all your instances in the month you have selected.

c)	Home				Message	Billing Management	More	English 🕘
	Billing Management	Instance Spend Details						
× 5 6 4	Account Overview Spending Summary Instance Spend Detal Bills	Month (Updated on: 2019-01-16 19:00:00) 2019-01 Search By Al • Product Family Product V	ame	Billing Method				
.4 ⊕ ಿ	Orders Contract Manage	All Product Family All Product Name Month Instance ID Product Name 2019-01 Ib-3nscncob34ebrydx4x4h Server Load Balan	Region cer Hong Kong	Conginal Cost 3.402 USD	Discount 0.000 USD	Coupon F 0.000 USD	rretax Cost 3.402 USD	Action Detail
•	Usage Records Renewal Payment Methods Resource Packages							Contac
	Coupons Refer a Friend Voucher Management							Ē

Click the **Detail** button to review the consumption of an instance for a specific day. You can review the cost of every billing item of this instance for a specific day.

63	Home					۹	Message ⁸ Billing Management	More	English 🙆
	Billing Management	Instance Spen	d Detail Back						ĺ
-	Account Overview	Summary							
ත	 Spending Summary 	Month:	2019-01				Original Cost:		3.402 USD
•	Instance Spend Detai	Instance ID: Product Name:	Ib-3nscncob34etxrydx4x4h Server Load Balancer				Coupon:		0.000 USD
×	Bills	Billing Method:	Pay-As-You-Go				Pretax Cost:		3.402 USD
•	Orders	Detail (USD)							
æ	Contract Manage Usage Records	2019-01-16	•						
•	Renewal	Date and Time		Billing Item	Usage	Original Cost	Discount		Total
	Payment Methods	2019-01-16 17:00	0.00-2019-01-16 18:00:00	InstanceRent	1/Piece - hour	0.009 USD	0.000 USD		0.009 USD
	 Resource Packages 	2019-01-16 17:00	0.00-2019-01-16 18:00:00	InternetTrafficOut	0.000/G8	0.000 USD	0.000 USD		0.000 USD
	Coupons	2019-01-16 17:00	0.00-2019-01-16 18:00:00	LoadBalancerSpec	1/Piece - hour	0.000 USD	0.000 USD		0.000 USD
	Refer a Friend	2019-01-16 16:00	0.00-2019-01-16 17:00:00	LoadBalancerSpec	1/Piece - hour	0.000 USD	0.000 USD		0.000 USD
	Voucher Management	2019-01-16 16:00	0.00-2019-01-16 17:00:00	InstanceRent	1/Piece - hour	0.009 USD	0.000 USD		0.009 USD
		2019-01-16 16:00	0.00-2019-01-16 17:00:00	InternetTrafficOut	0.000/GB	0.000 USD	0.000 USD		0.000 USD
		2019-01-16 15:00	0.00-2019-01-16 16:00:00	LoadBalancerSpec	1/Piece - hour	0.000 USD	0.000 USD		0.000 USD

How to pay an overdue bill?

If your Pay-As-You-Go bill on-time payment is not successful, your account status will become overdue.

If this situation occurs, you may still use your existing services and instances for 15 days ("Limited Use Period"). However, you will not be allowed to purchase any new services, or process any autorenew tasks. After the Limited Use Period expires, all of your services and instances will be suspended ("Suspension"). If your account remains overdue 15 days starting from the Suspension, all of your services and instances will be released.

Please process your Pay-As-You-Go payments on a timely basis to avoid any of your services or instances being suspended or released.

Beginning from the homepage:

Θ	Home	🕲 Global							Q, Mes	sage ⁰ Billing Management More English 🙆
	Your ac	ccount status is overdue, you have unpaid i	bills of 1.630 USD. Pl	ase make a paymer	it in a timely ma	ner to avoid instances	being suspended.	Pay Now	— Step 1	
	Dashbo	oard		Tickete			Alarms			Frolding
v		Ali, test test					0			
ھ		🤍 🗆 🖬 👘		Create Ticket			CloudMonito			Renewal Management
	Мо	onthly Cost							Billing Management	Free Trial
×	5.4	hereintien (Current Mentle)	USD							Enjoy Your Free Trial
^	\$0	0,000 USD	2.466						2.466	40+ Products Try For Free
₿	+		2.000					1.630		home.freetrial.valueTwo
Ċ\$	Pay	y-As-You-Go (Current Month)	1.500							Get Started Now
•	\$2	2.466 USD	0.500							
	c	Coupons 0	0.000	0.000	0.000	0.000	0.000		0040.04	Alibaba Cloud Enables Double 11
				2018-06	2018-09	2018-10	2018-11	2018-12	2019-01	Learn more >
	Sol	lutions								Connect Worldwide
		Web Hosting				Ch Ch	ninaConnect			Register for SMS and get 100 free messages
		Access flexible pricing an	nd scale in real-tin	e			ploy on China's leadir	ng cloud network		Getting Started Learn More
		Learn More					Learn More			How to Install and Lise Docker on Libuntu

Step 1. Click the Pay Now button to go to Billing Management -> Bills -> Unpaid.

Step 2. In this scenario, you can see that you have an unpaid Pay-As-You-Go bill. Click the **Make a Payment** button.

Θ	Home						Q Me	ssage [®] Billing Mana	gement More	English 🙆
	Billing Management	Bill Details								
= •	Account Overview Spending Summary	Paid Unpaid	d To be B	illed Refur	id					
<u>م</u>	Bils	All Unpaid Bills						Total Amount:		1.630 USD
ž	Orders	Created On(UTC +8) Bill	lling No	Billing Method	Product Name	Pretax Cost	Tax	Total	Upaid Amount	Action
	Contract Manage	2019-01-01 08:43:47 20	18120000170185	Pay-As-You-Go		1.630 USD	0.000 USD	1.630 USD	1.630 USD	Make a Payment
е.	Usage Records									
æ	Renewal	-							Step 2	2
•	Payment Methods									
	 Resource Packages 									0
	Coupons									ontact L
	Refer a Friend									
	Voucher Management									

Step 3. Review the billing detail and click the Pay button.

εЭ	Home				م	Message ⁶	Billing Management	More	English 🙆
	Billing Management	Unpaid Bill 2018120000170185 E	ack						
	Account Overview	Summary							
	Spending Summary	Created On: 2019-01-01 08:43:4				Pretax Cost			1.630 USD
	Bils	Paid on : —				Tax:			0.000 USD
×	Orders	Month: 2018-12				Total:			1.630 USD
	Contract Manage					Unpaid:			1.630 USD
	Usage Records							-	Pay
ۍ د	Renewal	Details					Step 3		
•	Payment Methods	Billing Detail Number Product Name	Region	Original Cost Di	iscount Coupon	Pretax Cost	Tax	Total	Unpaid
	 Resource Packages 	2018120001911649 Server Load Ba	Incer Hong Kong	1.638 USD 0.00	0 USD 0.000 USD	1.630 USD	0.000 USD	1.630 USD	1.630 USD
	Coupons								
	Refer a Friend								
	Voucher Management								
正在连接	L								

Step 4. Select a payment method and then click the Pay button.

60	Home	Q. Message Billing Management More English 🚇
	Billing Management	Make Payment Back
-	Account Overview	Summary
~	 Spending Summary 	Billion Number 2018/2000170185
_	Bills	Amount: 1.63 USD
×	Orders	Payment Method
	Contract Manage	
	Usage Records	Paypal Select a navment method
ෂ	Renewal	Pay Market a polyment method
	Payment Methods	Step 4
	 Resource Packages 	
	Coupons	
	Refer a Friend	
	Voucher Management	
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Step 5. The payment is now being processed. Please wait a few moments and then refresh the page. When the payment is successful, the unpaid bill will not appear again.



Note:

Up to 95% of bank card failures are the result of the issuing bank declining payment. Please contact the bank that issued your bank card or your PayPal account support team for details and solutions if your Pay-As-You-Go charge fails. If you still have questions, please open a ticket.

When will the Pay-As-You-Go fee be billed?

Alibaba Cloud will charge your Pay-As-You-Go fee when it reaches a specific, predetermined threshold.

Typically, if your default payment method is by credit card, the threshold is USD 1,000.00 (pretax). If your default payment method is by PayPal, the threshold will vary by customer from USD 8.00 to USD 500.00 (pretax).

Note:

1) If your default payment method is by PayPal, Alibaba Cloud will make a pre-authorization hold to your PayPal account in preparation for charging Pay-As-You-Go expenses.

2) At the end of each month, Alibaba Cloud will charge your Pay-As-You-Go fee.